

Welcome to Parkfield Primary School



- **Successful Learners** who enjoy learning, make good progress and achieve;
- **Confident Individuals** who are able to live safe, healthy and fulfilling lives;
- **Responsible Citizens** who make a positive contribution to society.

felicitas per ardua – success and happiness through hard work

Our School Values

- Respect
- Honesty
- Resilience
- Forgiveness
- Friendship
- Courage



Our School Vision

Our vision is to ensure that pupils become:

- **successful learners** who enjoy learning, make good progress and achieve;
- **confident individuals** who are able to live safe, healthy and fulfilling lives;
- **responsible citizens** who make a positive contribution to society.

Dear Parents and Carers

On behalf of all members of our school community, I would like to take this opportunity to welcome you and your child to Parkfield Primary School.

At Parkfield we believe each child should have the right to reach their full potential in all aspects of the school curriculum and be provided with an education appropriate to the world beyond the classroom. We should be developing in children a love of learning, a pride in work done well and a desire to expand their knowledge and skills throughout life. We must help children learn to live together in a community and to become responsible, independent



people, who are able to think deeply about the world around them and to respect other races, religions, ways of life and points of view. We must also develop in children a positive sense of moral responsibility, giving them the self-confidence and skills to express their opinions. This can only be achieved if, as a learning community, we work together and put the children at the heart of any decisions we make.

I am very proud and honoured to be Headteacher at Parkfield. I continue to have one simple aspiration - to work with others to make the school one which all children, parents/carers, staff, governors and the local community are deeply proud of.

If you have any concerns or worries, please do not hesitate to contact the school office to organise to meet with me. I am really looking forward to working together with you, in the best interest of your child.

If you require any additional information, help or support with anything, please let us know.



Yours sincerely

Mr G Jones
Headteacher

We hope that you will find this information pack useful. If you have not already done so, please also spend some time having a look at our school website where you will find a lot of information about our school and school life.

If, once you have read through the following information and looked at our website, you have any questions or are unsure of something, please do not hesitate to let our friendly office staff team know. They will be delighted to help and answer any questions you have.

Our Curriculum at Parkfield Primary School

INTENT

VISION

Successful learners <i>who enjoy learning, make good progress and achieve.</i>	Confident individuals <i>who are able to live safe, healthy and fulfilling lives.</i>	Responsible citizens <i>who make a positive contribution to society.</i>
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VALUES

RESILIENCE	FRIENDSHIP	RESPECT	FORGIVENESS	HONESTY	COURAGE
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The foundation of our curriculum is based on the EYFS Framework and the Key Stage 1 and 2 National Curriculum. We have planned a purposeful curriculum, where we aim to promote enquiry and creativity through a thematic approach, without losing the integrity of each stand-alone subject. Subject leaders map the curriculum coherently across the Early Years Foundation Stage and through to the end of Year 6; ensuring that all children are exposed to an ambitious, language rich curriculum that is designed to give all children, particularly the most disadvantaged the knowledge they need to be **successful learners**. As a Rights Respecting School Gold award holder, we place great emphasis on Equality and Equity and promoting children's rights. We are passionate about providing cultural capital through addressing needs on entry to school, organising experiences and providing children with opportunity; we believe this is essential in order to be **confident individuals**. We are passionate about community and global citizenship, where we endeavour to help children understand the world around them and to develop skills and knowledge needed to function in society and be **responsible citizens**. We are an inclusive school and aim to meet the needs of every child. With our Nest provision and Inclusion Team, we aim to support their ambitions regardless of any barrier to their learning.

Whole School	Teachers	Children
<ul style="list-style-type: none"> ✓ The school leadership team are committed to driving the intent for Parkfield Curriculum. ✓ Professional development opportunities are available to all subject leaders ✓ Subject leaders are knowledgeable and lead the development, coherence and planning of their subjects. ✓ Clear monitoring and review processes are established to ensure that the Parkfield curriculum intent is embedded in whole school practice. ✓ Robust inclusive practices allow early identification of any barriers to learning. ✓ Cultural capital experiences identified as a part of subject implementation and centred on our community ensuring there is equity and equality. ✓ Instil our school values and British Values and celebrate diversity. ✓ Well resourced curriculum and outdoor learning opportunities. ✓ Instil a sense of responsibility through our Rights Respecting School and Eco School initiatives. 	<ul style="list-style-type: none"> ✓ Know the intent for lessons ✓ Know the substantive knowledge that children need to learn and when they will learn it. ✓ Take responsibility for ensuring that lessons are adapted to ensure inclusivity for all learners. ✓ Know who subject lead teachers are if they need support in the delivery of curriculum intent. ✓ Attend pupil progress meetings to ensure that the most disadvantaged children can fully access the curriculum. ✓ Know the curriculum and build on prior knowledge. ✓ Model our school values and British values. 	<ul style="list-style-type: none"> ✓ Are curious, creative, successful, confident, empathetic and enthusiastic. ✓ Know more, remember more and do more. ✓ Are able to talk about their learning and are proud of their learning outcomes. ✓ Understand why they are learning something and where it fits with the knowledge they already have- linking to the 'big ideas'. ✓ Have access to outdoor spaces. ✓ Learn and use specific terminology. ✓ Meet their full potential. ✓ Are compassionate and responsible members of the local and global community. ✓ Respect and celebrate diversity within our school and global community.

Governors & Visitors

<ul style="list-style-type: none"> ✓ Governors understand the whole school intent and the intent of individual subject/s they are linked to ✓ Learning and curriculum intent is visible to visitors to school ✓ Curriculum intent information is available to view on the school website for any stakeholders or visitors
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Parents & Carers

<ul style="list-style-type: none"> ✓ Are informed about curriculum intent through the school website and through curriculum newsletters. ✓ Are invited into school to share children's learning outcomes. ✓ Work in partnership with school to overcome barriers to learning for children.

AIMS

Raising aspirations	Personal Development	Behaviour and Attitudes
<ul style="list-style-type: none"> -Provide a secure, stimulating and industrious environment which fosters the development of all learners. -All learners are appropriately challenged, make good or better progress and achieve their full potential. 	<ul style="list-style-type: none"> -Providing children with cultural capital, regardless of their starting points. -To ensure equality of opportunity for all within an inclusive environment. -Provides for learners' broader development, enabling them to develop and discover their interests and talents. -Prepare learners for life in modern Britain by: <ul style="list-style-type: none"> - equipping them to be responsible, respectful, active citizens who contribute positively to society - developing their understanding and appreciation of diversity 	<ul style="list-style-type: none"> -To promote positive attitudes in our school community with an emphasis on our values. -Instilling the fundamental British Values: democracy, individual liberty, the rule of law and mutual respect and tolerance

IMPLEMENTATION

DRIVERS

Enquirers	Creators	Community & Global Citizens
Whole School	Teachers	Children
<ul style="list-style-type: none"> ✓ The school leadership team are committed to driving the implementation of Parkfield's curriculum. ✓ Clear professional development opportunities are available to subject leaders. ✓ Implementation is based on research. ✓ Whole school training with a focus on pedagogy and strategy are led by SLT. ✓ Middle leaders are experts in their subjects and drive the use of the most effective pedagogical implementation strategies for their area of learning. ✓ A whole school commitment to chosen implementation strategies. 	<ul style="list-style-type: none"> ✓ Have access to the training and information they need to use the best implementation strategies ✓ Are supported by the SLT. ✓ Work collaboratively ✓ Encourage and model oracy sentence stems and 'talking like a ✓ Are responsible for adapting implementation techniques to support individual learners. ✓ Focus on learning rather than task completion ✓ Know and use correct terminology and promote language development. ✓ Use high quality texts and resources. 	<ul style="list-style-type: none"> ✓ Are curious, creative, successful, confident, empathetic and enthusiastic. ✓ Know more, remember more and do more. ✓ Enjoy a wide range of high-quality texts. ✓ Have access to high quality resources. ✓ Build cultural capital ✓ Use high quality talk to discuss learning and knowledge through use of oracy sentence stems and new vocabulary. ✓ Produce work ✓ Learn through collaboration ✓ Understand the curriculum they are learning and talk about 'the big ideas'. ✓ Are compassionate and responsible members of the local and global community. ✓ Respect and celebrate diversity within our school and global community. ✓ Enjoy learning
Governors & Visitors	Parents & Carers	
<ul style="list-style-type: none"> ✓ Governors understand the whole school implementation strategies and the implementation of individual subject/s they are linked to. ✓ Curriculum implementation information is available to view on the school website for any stakeholders or visitors. 	<ul style="list-style-type: none"> ✓ See the impact of curriculum implementation strategies in the progress of their children and the work they are invited in to see. 	

APPROACHES TO LEARNING

Promote intellectual curiosity, ignite imagination and spark creativity so that children ultimately apply their knowledge and skills across the curriculum.	Formative and summative assessment which is appropriate for the subject and doesn't create unnecessary workloads.	Promote equality of opportunity so that all pupils can thrive together, understanding that difference is a positive, not a negative, and that individual characteristics make people unique.	A curriculum that is personalised, relevant, purposeful and ambitious: matched to children's needs.	Provide an engaging and balanced curriculum, which brings a sense of enjoyment and fascination.	Develop responsible, respectful and active citizens who enjoy learning and who are on an equal footing.
A SEAMLESS ALL-THROUGH CURRICULUM					
The curriculum is coherently planned and sequenced towards cumulatively sufficient knowledge and skills for future learning.	Clear systems to track and monitor progress from EYFS-Y6.	Strong focus on personal development EYFS-Y6 - PSHE programme of study and enrichment opportunities.	Inclusive curriculum, where there are high levels of challenge for all pupils.	Whole school and year group curriculum enrichment opportunities from EYFS-Y6.	Strong focus on vocabulary and reading development from EYFS-Y6

IMPACT

VISION

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FULFILING OUR AIMS

High academic standards for all, across the curriculum- strong progress and attainment.	Learners develop detailed knowledge and skills across the curriculum and, as a result, achieve well.	Learners are ready for the next stage of education. They read widely and often, with fluency and comprehension.	Embedding healthy life styles and well-being across the school and in the wider community.	Participation in enrichment activities both in school and out of school to discover their interests and talents beyond the academic.	Relationships among learners and staff reflect a positive and respectful culture. Safe, calm, orderly and positive learning environment	High attendance rates and low exclusion rates.
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Whole School	Children	Children's work
<ul style="list-style-type: none"> ✓ Become more knowledgeable and empathetic. ✓ Have higher levels of confidence in delivering all areas of the curriculum with coherence and integrity. ✓ Can give senior leaders, Governors and subject leads feedback about what is working well and what might need adapting. ✓ Monitor how well children are learning the taught content ✓ Make links across subjects to enhance learning potential and to place learning in context. ✓ Teach consistently well, applying sound pedagogical practices in all lessons and for all children. ✓ Plan coherent learning journeys based on key substantive knowledge and skills progression documents and using high quality planning produced by teachers with support from subject lead teachers and SLT. ✓ Seek support from subject leads when they are less confident and take responsibility for CPD opportunities in these areas. ✓ Self Evaluation audits in their subject responsibility area/s. 	<ul style="list-style-type: none"> ✓ Can talk with confidence about what they are learning or have learnt using correct terminology. ✓ Are enthused and interested in a wide range of curriculum areas. ✓ Can refer to working walls, floor books and evidence of learning to aid their talk about learning. ✓ Demonstrate good learning behaviour by demonstrating our school and British values. ✓ Can confidently seek help in a supportive classroom environment. ✓ Can take responsibility for demonstrating learning through producing great outcomes and metacognitive processes. ✓ Can all access the curriculum, regardless of starting points. ✓ Can work collaboratively, using oracy sentence stems to support discussion. 	<ul style="list-style-type: none"> ✓ Captures their increasing understanding of key concepts and knowledge and skills within each subject. ✓ Shows coherent teaching sequences have taken place within each unit of work for all learners. ✓ Demonstrates our curriculum's emphasis on language, collaboration, oracy and experiences. ✓ Is shared with parents ✓ Is monitored through learning walks conducted by senior and middle leaders. ✓ Is moderated during staff meetings.
Governors & Visitors	Parents & Carers	
<ul style="list-style-type: none"> ✓ Give positive feedback about pupil engagement and learning behaviour in lessons. ✓ Comment on the high-quality work that they see. ✓ Report that leaders are clear about strengths and areas for development and have clear plans in place to improve. 	<ul style="list-style-type: none"> ✓ Give positive feedback about their children's attitudes towards school. ✓ Share examples of when children have been enthused by the curriculum e.g children talking about learning at home or choosing to continue learning about a particular theme. 	

Information Gathering

We want your child's time with us to be enjoyable, successful and safe, and we have many policies and procedures in place with this in mind. To help us do this we do need to collect information. In the pack with this prospectus, you will find a second booklet called **Essential forms to be completed for all children joining the school**. This booklet contains a collection of essential forms for you to complete. It is very important that you complete the forms in the booklet, and hand it to a member of the office team as soon as possible.

The following forms will be found in the booklet:

1. **Consent for children to appear in photographs, video or sound recordings**
2. **Data Collection Form**
3. **EV6 Parent/Carer consent form for regular external activities**
4. **Parent/Carer acceptable use policy for use of technology and internet by pupils** – please note that there are two different policies, one for Reception and Key Stage 1 children and one for Key Stage 2 children. Please sign the appropriate one for your child.
5. **Tapestry; Online Learning Journal photography permission slip** – for children starting in Reception year only.
6. **Request for further information from the PTFA**
7. **Free School Meals form** – for children in Reception and Key Stage 1, please complete and return with your other forms, even if you do not think you are eligible.
8. **School Meal Order Form** – for Reception starters in September only.

The majority of pupil information that we ask for is mandatory and is required to enable us to fulfil our official function. On the few occasions when we need your consent to collect and use information, we will ensure that your consent is freely given and that it is specific, informed and unambiguous. The first form in the booklet is our ***consent for children to appear in photographs, video or sound recordings***. This form asks for your consent so we can take, display and publish your child's images and sound. Please read the form carefully and indicate whether or not you give your consent for each of the six categories.

We need to ensure that the data we hold for your child is always up to date; please help us to keep your child's records current by informing us immediately of any change of details or circumstances. In our booklet of forms, you will find our ***data collection form*** for you to complete.

Our Privacy Notice for Pupils and Parents is published on our website. Paper copies are available from the office; please let us know if you would like to receive it in an alternative format.

We highly value and protect all of our pupil, parent/carers and staff data and continually review our practice to ensure that GDPR is central to our day-to-day culture. We will ensure that your personal data is processed fairly and lawfully, is accurate, is kept secure and is retained for no longer than is necessary.

In addition to this prospectus and the booklet containing the forms for you to complete, we have enclosed further information which we hope will enable you and your child to quickly feel part of our school community. The additional information is as follows:

- **Parkfield Primary School terms dates and holidays for academic year 2026/27**
- **Information on where you can purchase school uniform**
- **Parkfield Partnership** – our working together agreement

For Reception children starting school for the first time only:

- **Our Early Years Foundation Stage Curriculum**
- **All About Me** - a booklet for you and your child to complete together before they start school
- **Starting Reception** - a booklet about starting school for the first time

Starting School for the first time in Reception Class

Starting school for the first time is very exciting, but can understandably be an apprehensive time too. We try to do all we can to make your child's transition to primary school as smooth as possible. We run a comprehensive programme of transition visits to the school, and the class teachers visit the children in their nursery provisions. Class teachers can also offer a home visit.

In addition, you will find an **All About Me** booklet within the welcome pack for you and your child to complete. This booklet will be shared with the class teachers during your child's induction.

Our Early Years Foundation Stage curriculum seeks to provide:

- Quality and consistency, so that every child makes good progress and no child gets left behind.
- A secure foundation through learning and development opportunities which are planned around the needs and interests of each individual child and are assessed and reviewed regularly.
- Partnership working between practitioners and with parents/carers.
- Equality of opportunity and anti-discriminatory practice, ensuring that every child is included and supported.

If your child is starting in one of our reception classes, you will also find details of **Our Early Years Foundation Stage Curriculum** within the welcome pack.

Tapestry – Online learning journal (Reception class children only)

In our reception classes we use an 'online learning journal' to record, track and share your child's learning during their time in their first year at school. The system is called 'Tapestry' and it is integral to reception class teaching and learning, enabling staff to take photographs, videos and make written observations of the activities your child does at school. You can have access to this information (using your email address and a secure password to log in) so you can celebrate their learning at home too.

You will only have access to your child's journal which cannot be seen by other parents. However, children in the class will sometimes be photographed working together with other children. For this reason, we ask permission for your child to appear in photographs within other children's learning journals.

Once the learning journal is set up, it is crucial that you do not share photos or videos from your child's book on social media or other online platforms.

There is a ***Tapestry online journal photography permission slip*** in the booklet of essential forms. Please complete this form indicating whether or not you give your consent for your child to appear in group photographs.

Please note, the email address which we will use for your child's Tapestry account will be the email address supplied to the Local Authority when you made your primary school application. If you wish to use an alternative email address, please contact the school office.

Tapestry is General Data Protection Regulation compliant; data is securely stored within the EU and never passed onto third parties without your permission.



The School Day

Our school day starts at 8.50am. Our school gates open at 8.40am and children are to be taken straight to their classroom. The school day finishes at 3:30pm.

Alternatively, children can be enrolled in our Swallows Before and / or After School Club.

Further information regarding Swallows can be found later on in the booklet.

We have enclosed a copy of our school calendar ***Parkfield Primary School terms and holidays for the academic year 2026 – 2027*** within this pack for your reference.

Attendance

Parkfield Primary School fully supports Somerset LEA Schools Attendance Policy.

Children should be at school, on time, every day the school is open, unless the reason for the absence is legitimate. Good attendance underpins a child's success in all areas of the curriculum. Pupils who attend regularly, establish good working routines and relationships, which form the basis for their personal success.

Attendance Registers are required by law to be taken twice a day; once at the commencement of the morning session and once at the commencement of the afternoon session, registers close at 9.20am and 1:45pm.

Parents/Carers must contact the school by 8:50am on each day their child is absent, by calling 01823 282125 and selecting option 1 to leave a message which includes a reasonable explanation for the absence. If parents/carers have not contacted the school by 8:50am on the day of the absence, the attendance officer or a member of the school office team will contact parents/carers by text. This will be sent by 9.30am each day.

Parents/Carers must contact the school to provide a reasonable explanation for all absences. In addition, we ask for evidence of all medical appointments attended in school hours.

If the school has not heard from a parent/carer by 10:30am, the attendance officer or a member of the school office team will call parents to discuss the absence. If the school is unable to contact a parent/carer, the absence will be recorded as unauthorised. If there has been no contact with a parent/carer and the school is concerned, this may result in a home visit taking place.

Our Inclusion Team, with responsibility for monitoring attendance meet regularly to review attendance. Pupils whose attendance is below 96% or those with 10 or more sessions of unauthorised absence will be discussed at this meeting. Where appropriate, parents/carers will be contacted and fines may be issued by the LA.

Please note; term time leave will not be granted unless it is due to exceptional circumstances.

Late Arrivals

Pupils must arrive by 8.50am on each school day. Class morning registers are submitted to the attendance officer at 9am – any pupil who arrives after 9am must be signed in via the school office. A pupil who arrives between 9am and 9.20am will be marked as late. If a child arrives to school after 9.20am, this will be recorded as unauthorised for the morning session. Please make every effort to be punctual so your child can settle comfortably into the school day. It can be extremely distressing for children to be late for school and also causes disruption for the whole class.

Uniform

As part of Parkfield School policy and ethos, every child should wear our school uniform and PE kit. By choosing Parkfield School, it is automatically expected that parents will adhere to this policy. We reserve the right to forbid items of clothing, accessories and footwear that we deem to be dangerous in school to the individual or others.

Parkfield School's colour is royal blue (PE uniform is navy blue). Items that are marked with * are available with our embroidered school logo. These items can be purchased either in the shop or online from **South West Schoolwear, 144B East Reach, Taunton, TA1 3HT** or from **Acorn Fashion, Unit 4 Smalls Yard, Taunton, TA1 1NU**. They can also be purchased online from **myclothing.com** - links to all websites can be found on our school website.

School clothes without the school logo which are sold in high street stores are acceptable, provided they are in the school colours. We have a unisex uniform list, so please choose items from this list that your child prefers.

- V-neck sweatshirt or cardigan with logo (Royal Blue) *
- White shirt/polo shirt *
- Grey trousers / skirt / pinafore dress
- Grey or black socks / tights
- Black shoes (No boots or trainers)

Warm Weather Options

- Royal blue and white gingham dress
- Grey shorts
- White short sleeved shirt/polo shirt *
- School cap *

PE Uniform - for health and safety reasons pupils are expected to wear the following uniform for PE lessons. On the day of your child's lesson, they should come into school wearing their PE uniform.

- PE t-shirt with logo (Navy Blue) *
- Gym / sports shorts / skirt with logo (Navy Blue) *
- Winter tracksuit with logo (Navy Blue) *
- Trainers/Plimsolls

Jewellery

Under no circumstances are items of jewellery to be worn. For children with pierced ears, only small single studs will be accepted.

Hair Styles

Pattern or colour applied to hair is not appropriate.
Hairbands and slides in school colours are permitted.

School Meals

Our hot school lunches are freshly prepared on site each day. The meals are nutritionally balanced and prepared in accordance with the School Food Plan and comply with the Food for Life Bronze Standard.

Examples of the healthy food available include Roast Chicken, Cumberland Sausage and Mashed Potatoes, Vegetable Cottage Pie and Chicken Korma. Each day there is a choice of a meat dish, vegetarian dish or jacket potato option. The meals are all served with a selection of seasonal salads and fresh bread. Examples of our dessert choices can include Carrot and Ginger Cookies, Banoffee Mess, Chocolate Brownie and Lemon Drizzle Muffins. Fruit yoghurts or fresh fruit are also available as an alternative dessert.

Whilst no nuts are used during the cooking process, we cannot guarantee that products used do not contain traces of nuts or other allergens - if you have any questions or concerns, please contact the school office.

Special diets due to a medical reason can be catered for. If there is a medical reason why your child requires a special diet, please contact the school office.

As part of the government funded Universal Infant Free School Meal scheme, all pupils in Reception, Year 1 and Year 2 classes are entitled to a school meal free of charge. Meals can be purchased for Key Stage 2 children. All meals need to be ordered in advance online on the eduspot website or via the teachers2parents app.

Alternatively, children can bring a packed lunch. We encourage the children to eat healthily as the right kind of food helps the brain to learn and the body to feel energetic. Please see our website for policies relating to allergies and school food. Water is available for all children during lunchtime.

Lunchtime is seen as an important social activity in our school. The children are supported by a team of dedicated midday supervisors in the dining hall and playground.

In the booklet of essential forms, we have included a **free school meals form** – please complete this form, even if you do not want your child to have school meals. It is important that we receive a completed form for every child, as the form enables us to ensure that we will receive the correct funding to support our pupils with our hot meal provision.

For an example of our current menu please visit our school website.

For children starting school for the first time in September, we will send you a copy of the lunch menu to enable you to select school dinners for the first two weeks. This will ensure that we have meals prepared for your child for their initial weeks in school until you are able to log onto the eduspot website and teachers2parents app.

Drinks in school

We ask that all children bring water to school in named plastic bottles or plastic flasks. For reasons of safety, glass bottles or containers should not be brought to school. We also strongly discourage branded / expensive drinks bottles being used in school.

School Milk

Free milk is available for all children aged under 5. In our school, this milk is provided by Cool Milk. If your child is aged under 5, we will register your child for their free school milk on your behalf by providing Cool Milk with your child's name and date of birth. This removes a requirement for you to complete the registration process.

Once your child turns 5, you have the option to pay a subsidised rate for your child to receive milk in school. If you wish to do this, please order online at www.coolmilk.com
If your child has their fifth birthday in September, and you would like your child to have school milk, you will need to order online as soon as possible.

All information handled by the Cool Milk group is processed in accordance with the General Data Protection Regulation; personal information is securely stored on Cool Milk's UK servers, and is never passed on to third parties without your permission.

Medical Conditions

If your child has a medical condition, such as asthma, please inform the school office who will organise a medical health care plan to help ensure your child is supported in school.

For short-term illnesses, where your child needs to have a short course of medication whilst they are in school, you will need to complete and sign a medication administration form. This is available on our school website or can be obtained from the school office.

If during their time with us your child has additional requirements or needs support due to an injury, you will need to complete a Child Injury Information form with your child's class teacher. This form is available on our website or from the school office and will enable us to help ensure that all members of staff who come into contact with your child are aware of their needs.

Global Communities

We are proud that our school community includes many children, parents/ carers and staff whose first language is not English. For children whose first language is not English, they may be able to receive additional support if needed. If your child speaks or hears any language other than English at home, please ensure you complete section 10 of the **Data Collection Form** to enable the school to access additional funding.

Service Children

Our Parent and Family Support Advisor (PFSA) and Emotional Literacy Support Assistant (ELSA) support children in school who reside with one or more parents/carers who are currently serving in the Armed Forces, have served at any point in the last 6 years or are part of the full-time reserve service. Please ensure that you complete section 9 of the **Data Collection Form** so we can invite your child to the regular support sessions we organise for service children.

External Visits and Activities

During their time at Parkfield, your child may take part in external activities and visits in the locality of the school, as part of the school's curriculum (for example basic fieldwork, sporting activities, visits to places of interest). We need your written consent for all such activities/visits and you will find the recommended **Somerset County Council EV6 Parent/Carer Consent Form for Regular External Activities form** in the Essential Forms booklet. If you wish to withdraw your consent at any time, please let the school office know.

By completing the form and signing it, you agree that your child can participate in standard activities off the school site, but within the County or neighbouring area, for example, environmental studies, swimming lessons, sporting fixtures and joint activities with other schools/organisations.

Music at Parkfield

Music is an important part of our school life – we have several choirs and an orchestra and the children put on performances throughout the year. All children have music lessons and parents/carers can also arrange individual lessons for a variety of instruments with our visiting music specialists. Forms to request individual lessons are available on our school website or can be obtained from the school office.

Rights Respecting School

We are proud of our UNICEF Rights Respecting Gold Award and embed children's human rights in our school ethos and culture. Our award recognises our achievement of placing the UN Convention on the Rights of the Child at the heart of our school's practice to improve wellbeing and help all children realise their potential.

Eco School

We are registered with the Eco School Programme and are following the 7 step framework that guides, empowers and motivates children to drive change and improve environmental awareness in the school, local community and beyond. We are very proud to have received our Eco School Green Flag award with distinction.

Eduspot – Online Payment System

Eduspot provides us with our straightforward and easy to use communication and secure online payment and booking systems.

Once your child has started school, you will receive an email with your log on details that can be used with the eduspot website and teachers2parents app. Once you have registered, you will then be able to book and pay (where applicable) for your child's school lunches, trips, Swallows and clubs online or via the app, with your debit or credit card. If you have any questions about making payments, you can contact the school office.

Details of our system and a guide can be found on our school website in the Parents / School Money section; the system is clear and easy to use however if you do need any assistance, please contact the school office.

Eduspot Teachers2Parents – Communication System

We use teachers2parents to communicate by email and text with you. We also use this system for Parents Evening bookings. Before each Parents Evening, you will have the opportunity to book an appointment with your child's teacher so that you can discuss their performance.

Extended School Facilities

We are pleased to be able to offer before and after school wrap around care along with a variety of interesting sports clubs and activities for your child to enjoy.

Swallows Before School Club

Children can be dropped off any time after 7:50am and a light breakfast is provided for children arriving before 8:15am. The breakfast snack offered includes fresh fruit, cereal, milk and toast with spreads, such as honey and jam.

There are plenty of resources available for your child to play with until it is time for school. At the start of the school day Key stage 2 children are allowed to make their own way to classes, Key Stage 1 and Reception class children are taken to their classes by a member of staff.

Our charges are as follows:

7:50 to 8:50 am	£3.80
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Swallows After School Club

Every afternoon the children in Key Stage 1 and Reception are collected from their classroom and taken to their respective after school settings. Key Stage 2 children make their own way there after their last lesson.

Once a register has been taken a drink of water and snack are offered to all children. The snacks are varied and include fresh fruit / vegetables.

Children are given the space to complete homework should they wish to do so and our familiar and supportive school staff are available to help and listen to reading. The children can then choose to participate in the adult led activity, outdoor games and activities or they may choose to play independently or with friends. There is a vast range of free choice resources available including role play, books, construction toys, small world play and a variety of board games and puzzles.

We aim to offer a selection of sessions after school to suit your requirements and our charges are as follows:

3.30pm to 4.30pm	£3.80	4:30pm to 5:30pm	£3.80	5.30pm to 6pm	£1.90
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Booking Before or After School Clubs

To ensure we have the correct levels of staffing ratio in place, bookings need to be made one week in advance, with payment, using the eduspot website / teachers2parents app.

We appreciate that emergencies do occur and we aim to keep 2 places available every day for these circumstances. We will accept last minute bookings if we have space available and the staff to child ratio is not compromised. Please notify the school as soon as possible if you have not pre-booked and require an emergency place. Full payment will be required at the time of booking.

Our Before and After School Club sessions qualify as 'childcare' and therefore can be paid for with Childcare Vouchers if applicable (our Ofsted number is 123714). Childcare Vouchers allow employers to help their employees with the cost of childcare. Childcare Vouchers are exempt from National Insurance Contributions and Income Tax for employees up to a certain value.

The school can accept all types of childcare voucher as full or part payment towards your session fees. If applicable, you may like to speak to your employer to find out which childcare voucher company they are registered with. Most childcare voucher companies provide access through their websites to an online account for parents, and we recommend this as the easiest way to make your voucher payments to us. Where possible, please set up childcare voucher payments with odd values, as this assists the finance team to trace payments.

If you wish to pre-book now for when your child starts school, please contact the school office. Usually, all Swallows bookings need to be made a week in advance on the eduspot website / teachers2parents app.

Other After School Clubs

As well as Swallows, there are lots of things to do after school at Parkfield. Whether your child is sporty or musical, or if they just enjoy trying out new things with friends then we hope there is something that will interest them. Clubs / activities are run by either by our teaching staff or professional coaches.

As with Swallows, our after-school clubs and activities can be booked and paid for online via the eduspot website / teachers2parents app. Childcare vouchers can be used as payment for after school clubs / activities.

Parkfield Parent, Teacher and Friends Association (PTFA)

Our PTFA is open for anyone to join, whether you have plenty of time to spare or just the odd hour now and then.

The PTFA run regular fundraising events from school discos to our annual Christmas and summer fetes, which generate funds for the school. Whilst the primary focus is to raise money to benefit and enhance the children's learning, the fundraising also brings us together, as a school, and we do have a bit of fun at the same time!

The PTFA are always looking for new ideas and people to help run events and would really appreciate any support you are able to offer. They also understand your time is precious, and you may not be able to commit to meetings etc. However, if you are interested in getting involved with the Friends on a regular or adhoc basis they would love to hear from you. If you feel this is something you could help with, please complete the ***request for further information from the PTFA form*** in the Essential Forms booklet.

The PTFA have a Facebook page, which you can like and follow at www.facebook.com/parkfieldPTFA You can also see their latest news about events and activities in the PTFA newsletter and in the school newsletter (Parkfield Press).

Lost Property

Anything and everything brought into school from home should be clearly marked with your child's name.

We will do our best to reunite lost property with its owner but cannot be held responsible for any items that go missing. If it is not named, it is more likely to be lost. If your child is missing something, please check the lost property store on the decking by our front playground. At the end of each term, all unclaimed lost property will be sent for recycling. Items of any value (e.g. watches) that are mislaid will be kept in the office. Items of clothing that are marked are returned to the child's classroom.

Parking

Unfortunately, there is no vehicle access to our school site for parents and carers unless arranged with our Inclusion Leader. We ask that you walk to our site wherever possible. If you drive to the school there is controlled parking in the residential streets surrounding our school, and we ask that you park with consideration to our neighbours at all times.

Staying Safe Online

Using the internet and mobile devices has become part of everyday life. We recognise the enormous value these technologies have in helping our pupils learn and function effectively in the 21st Century.

With these opportunities comes the need to protect our pupils from the associated risks. We take e-Safety very seriously. In addition to taking steps such as web filtering, E-safety is an integral part of children's education in today's digital world, and is embedded in their learning at school. We educate our pupils about the risks they face on-line and how they can protect themselves.

In the booklet of essential forms, you will find our ***Parent/Carer Acceptable Use Policy for use of technology and internet by pupils*** - there is one form for Key Stage 1 children (Reception, Year 1 and Year 2) and one form for Key Stage 2 children (Years 3, 4, 5, and 6). Please read the policy with your child and sign the policy appropriate to your child's year group.

A key part of our e-Safety strategy is to help parents/carers become more informed so that they feel better equipped to support their children and keep them safe on-line.

Reporting Concerns

If you have any concerns about any aspect of our care for your child, please do contact your child's class teacher as soon as you can.

You are welcome to arrange to come into school to see Mr Jones and he will always do his best to see parents and carers as a matter of priority.

Should your concern take the form of a formal complaint, you can find our complaints procedure on our website.

If you have concerns about the welfare of a child, this should be immediately reported to Mrs Mitchell who is our Designated Safeguarding Leader. In case of her absence, Mr Jones and Mrs Bowkett are the Deputy Designated Safeguarding Leads.

If you have concerns about the school's safeguarding procedures you can contact the Local Authority Designated Officers, Anthony Goble or Stacey Davis on 0300 123 2224.

Keeping in touch

All classes have a web page on our website, where you can find the email address on which you can contact your class teacher. Face to face appointments can also be arranged. We will keep you updated with school life via our newsletter, Parkfield Press, which is published regularly and sent via email and posted on our website.

We also have a school Facebook page which you can find on this link – <https://www.facebook.com/parkfieldschooltaunton>

Important written information will be communicated via email, text or letter.

Useful Contacts

- **Our school telephone number** 01823 282125
- **Our school email address** office@parkfieldschool.co.uk
- **Our school website** www.parkfieldschool.co.uk
- **Our school Facebook account** [facebook.com/parkfieldschooltaunton](https://www.facebook.com/parkfieldschooltaunton)

Chair of Governors	Rebecca Parkes	01823 282125
Clerk to Governors	Elona Kemp	01823 282125

“Safeguarding is of paramount importance at Parkfield Primary School”

Safeguarding Lead	Donna Mitchell
Safeguarding deputies	Gareth Jones, Hollie Bowkett and Elona Kemp
Governor for Safeguarding	Rebecca Parkes
Children’s Social Care:	0300 123 2224
Local Authority Designated Officers:	Anthony Goble / Stacey Davis
Childline:	0800 1111
NSPCC:	0800 800 5000



Hello and welcome to Parkfield Primary School,

We're really excited to have you join our vibrant, friendly and inclusive School Community - a place where everyone matters and everyone is encouraged to be their best.

At Parkfield, we follow our School motto, "felicitas per ardua" - Success and happiness through hard work. Every day is full of opportunities to learn, explore and grow. Our lessons are designed to spark curiosity and imagination and our after-school clubs offer something for everyone - from sports and music to art and more.

We understand that starting a new school can feel a bit overwhelming, but please don't worry - you are not alone. There will always be someone around who is happy to help, answer questions or simply make you feel welcome, no matter how big or small your concern is.

We can't wait for you to grow, succeed and enjoy your time here at Parkfield.

With our very best wishes
The year 6 pupil Leadership Team

We asked our Year 6 pupils 'what do you like most about Parkfield?'

"It is really fun because the teachers always make the lessons fun!"

"We have so many visitors who help extend our learning."

"The clay work we did in Year 1!"

"CLIVE PIG! He is amazing!"

"The wider curriculum and the fact the teachers make it so engaging."

"Playing with my friends!"

"After school club choices!"

"The varying sports activities! Netball, tag rugby, hockey, football, multisport"

"Making clay poppies and the Year 6 Remembrance service!"

"RESIDENTIALS!"

Parkfield Primary School Terms and Holidays 2026/2027 Academic Year



September 2026						October 2026						November 2026								
M			7	14	21	28	M			5	12	19	26	M		2	9	16	23	30
T		1	8	15	22	29	T			6	13	20	27	T		3	10	17	24	
W		2	9	16	23	30	W			7	14	21	28	W		4	11	18	25	
Th		3	10	17	24		Th		1	8	15	22	29	Th		5	12	19	26	
F		4	11	18	25		F		2	9	16	23	30	F		6	13	20	27	
S		5	12	19	26		S		3	10	17	24	31	S		7	14	21	28	
S		6	13	20	27		S		4	11	18	25		S	1	8	15	22	29	
December 2026						January 2027						February 2027								
M			7	14	21	28	M			4	11	18	25	M			1	8	15	22
Tu		1	8	15	22	29	Tu			5	12	19	26	Tu			2	9	16	23
W		2	9	16	23	30	W			6	13	20	27	W			3	10	17	24
Th		3	10	17	24	31	Th			7	14	21	28	Th			4	11	18	25
F		4	11	18	25		F		1	8	15	22	29	F			5	12	19	26
Sa		5	12	19	26		Sa		2	9	16	23	30	Sa			6	13	20	27
Su		6	13	20	27		Su		3	10	17	24	31	Su			7	14	21	28
March 2027						April 2027						May 2027								
M		1	8	15	22	29	M			5	12	19	26	M		3	10	17	24	31
Tu		2	9	16	23	30	Tu			6	13	20	27	Tu		4	11	18	25	
W		3	10	17	24	31	W			7	14	21	28	W		5	12	19	26	
Th		4	11	18	25		Th		1	8	15	22	29	Th		6	13	20	27	
F		5	12	19	26		F		2	9	16	23	30	F		7	14	21	28	
Sa		6	13	20	27		Sa		3	10	17	24		Sa	1	8	15	22	29	
Su		7	14	21	28		Su		4	11	18	25		Su	2	9	16	23	30	
June 2027						July 2027						August 2027								
M			7	14	21	28	M			5	12	19	26	M		2	9	16	23	30
Tu		1	8	15	22	29	Tu			6	13	20	27	Tu		3	10	17	24	31
W		2	9	16	23	30	W			7	14	21	28	W		4	11	18	25	
Th		3	10	17	24		Th		1	8	15	22	29	Th		5	12	19	26	
F		4	11	18	25		F		2	9	16	23	30	F		6	13	20	27	
Sa		5	12	19	26		Sa		3	10	17	24	31	Sa		7	14	21	28	
Su		6	13	20	27		Su		4	11	18	25		Su	1	8	15	22	29	

Key	
	School Holidays
	Bank Holidays
	Term Time
	INSET Days

Term Dates Summary	
Term 1: 03 September – 23 October 2026 (37 days)	
Term 2: 02 November – 18 December 2026 (35 days)	
Term 3: 04 January – 12 February 2027 (30 days)	
Term 4: 22 February – 25 March 2027 (24 days)	
Term 5: 12 April – 28 May 2027 (34 days)	
Term 6: 07 June – 23 July 2027 (35 days)	
TOTAL = 195	

